

Special Covid Procedures for Exams – Candidate Information

If you cannot come to the centre on the day of the exam due to experiencing COVID-19 symptoms, **please contact us as soon as possible.**

If you begin to suffer symptoms following a visit to our premises, **please let us know as soon as possible** so we can assess the risk to other clients and staff and clean the premises appropriately.

ON THE DAY OF YOUR EXAM:

You must bring:

- a valid photo ID (passport, driving licence, national ID card). **Please note bank / gym / membership / student cards will not be accepted.**
 - your statement of entry/convocation printed or a version available to view on your phone
 - your own bottle of water
 - your own pens (**please note you will be required to write in black ink on your examination papers**)
 - a face covering (cloth or disposable mask) unless exempt
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The address of the *Alliance Française Glasgow* is:

**3 Park Circus
Glasgow, Scotland
G3 6AX**

- We strongly advise candidates against bringing a large bag on the day of the exam. One small bag is acceptable.
- **Please wear a face mask/covering whilst at our premises, unless medically exempt.**
- **Hand sanitiser stations are present in the building** but we recommend that you bring your own sanitiser gel as well.
- **Please wash your hands regularly.**
- In the examination room, the invigilator will explain the procedures.
- Invigilators and the Examination Officer will always wear a face covering.
- **You will be asked to leave the building as soon as your examination is over.**

FOR ORAL EXAMS ONLY:

During the speaking exam (expression orale), the examiner(s) will ask candidates to remove their face covering for clearer communication.

DALF EXAMS ONLY:

Unilingual dictionaries are permitted in the preparation for the C1 and C2 oral exams.

Candidates should bring their own dictionary wherever possible as we cannot guarantee that we can give you access to one.